



**Strictly Confidential**

March 08, 2021

Ms.Sadhana Kathayat

Dear Sadhana,

**Letter of Appointment**

Hinduja Global Solutions Limited, is glad to offer you an appointment to the position of "Management Trainee" with effect from March 08, 2021. Your annual Compensation (CTC - All Inclusive) will be ₹2,00,000/-. The details of your entitlements and your salary are as per Annexure II. You will be based at Jaipur.

The following are enclosed as annexure::

General Terms and Conditions of Employment (Annexure - I) - Entitlements and Remuneration (Annexure - II)

This appointment is subject to a satisfactory reference report being received by us.

You are requested to sign the copy of this Letter with Annexure and return the same to us as a token of your acceptance of the offer. We are excited at the prospect of working with you and look forward to a fruitful association.

We welcome you to Hinduja Global Solutions Limited and wish you a rewarding and successful career.

Yours truly,

For Hinduja Global Solutions Limited.

(Prajakta Shirude)

Head – Human Resources

Business Services

Registrar  
Invertis University  
Bareilly

This is a digitally signed document and does not require physical signature

HINDUJA GLOBAL SOLUTIONS LIMITED

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